

**Rule Change Summary**  
**Civil Rules - Effective 2/1/2019**

<b>Local Civil Rule</b>	<b>Description</b>	<b>Change</b>
5.3(a)(1)	Electronic Filing Exemptions	Documents that are now filed electronically, such as administrative records in social security cases, have been removed from the list of documents exempt from electronic filing.
5.3(b)	Significance of Electronic Filing	The portion of this rule, which is addressed in Federal Rule of Civil Procedure 5 and Federal Rule of Criminal Procedure 49, has been removed.
5.3(e)	CM/ECF Signatures	The portion of this rule, which is addressed in Federal Rule of Civil Procedure 5 and Federal Rule of Criminal Procedure 49, has been removed.
5.3(h)	Text Searchable Documents	All documents that are filed electronically should be filed in a text searchable format. Text searchable documents are convenient to all users and more accessible to those who are visually impaired. Free optical recognition software is available via the Internet to make scanned words recognized.
54.1(c)(1)	Costs Normally Taxable	Costs of private process servers has been removed as an item that is normally taxable. Because 28 U.S.C. § 1920 does not specifically include costs of private process servers and courts within the 4 <sup>th</sup> Circuit and nation are split on this issue, local rules should not determine the taxability.