

**UNITED STATES DISTRICT COURT FOR THE  
MIDDLE DISTRICT OF NORTH CAROLINA**

<b>U.S. DISTRICT JUDGES</b>	<b>JUDICIAL PREFERENCES</b>
Chief Judge Thomas D. Schroeder	<p><b>Working Copy:</b> All pleadings in patent and trademark cases shall be submitted to the Clerk’s Office within two business days of filing the original. Other copies may be requested by the Court and should be provided to the Clerk’s Office within two business days.</p>
Judge William L. Osteen, Jr.	<p><b>Working Copy:</b> Any pleading with an appendix or tabs shall be submitted to the Clerk’s Office in paper form within two business days of filing the original. Other copies may be requested by the Court and should be provided to the Clerk’s Office within two business days. An electronic copy in Word (or compatible format) of proposed findings of fact and conclusions of law and proposed jury instructions shall be emailed to the court using the <a href="mailto:josteen@ncmd.uscourts.gov">josteen@ncmd.uscourts.gov</a> email address.</p> <p><b>Other Preferences:</b> Refer to <a href="#">Judge Osteen’s Working Copies Summary</a>.</p>
Judge Catherine C. Eagles	<p><b>Working Copy:</b> Not required unless requested by the Court. When requested, copies should be provided to the Clerk’s Office within 3 business days.</p> <p><b>Other Preferences:</b> Refer to the <a href="#">Standard Preliminary Order for All Civil Cases</a> when entered by the Court.</p>
Judge Loretta C. Biggs	<p><b>Working Copy:</b> Unless otherwise directed, a courtesy copy of injunctive relief, <u>any</u> dispositive motion and/or brief, response, or reply, which has an appendix and/or tabs shall be delivered to the Clerk's Office within three (3) days upon filing. All courtesy copies should be bound and exhibits, if any, must be tabbed.</p> <p><b>Other Preferences:</b> Refer to Judge Biggs' <a href="#">Policies and Procedures: General Matters, Civil Cases and Criminal Cases</a>.</p>