

**ATTORNEY ADMISSION  
APPLICATION**



**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF NORTH CAROLINA**



## ATTORNEY ADMISSION - GENERAL INFORMATION

**Applicable Local Rules:** The rules of governing admission to practice are set forth in Rule 83.1(b) of the Local Rules of the Middle District of North Carolina. A copy of the Local Rules is provided free of charge to newly admitted attorneys. Additional copies may be downloaded from the Middle District of North Carolina's internet site, [www.ncmd.uscourts.gov](http://www.ncmd.uscourts.gov), and are available at the intake area of the Clerk's Office.

**Requirements for Admission:** There are two Options for admission:

**Option I** - If you have never been admitted to the United States District Court in the Eastern or Western District of North Carolina, you must appear in open court in this district to take the oath. Complete the admission form through the Option I section, then place your signature and date under the Oath before returning the form to the Clerk's Office. This certifies that you have met the requirements for admission. A similar oath will be administered in open court. A receipt and the original copy of the Application for Admission to Practice will be returned to you. When you appear to take the oath, please appear with the attorney that will be moving for your admission and present to the courtroom deputy the original copy of this form, the receipt showing that the admission fee has been paid, and your membership card in the North Carolina State Bar.

**Option II** - If you have been admitted to the United States District Court in the Eastern or Western District of North Carolina, complete the form, leaving blank the Option I section. You must complete the Option II section and then place your signature and date under the Oath before returning the form to the Clerk's Office. Upon receipt of your application, accompanied by a photocopy of your Certificate of Admission (or an original Certificate of Good Standing) from the Eastern or Western District, a Certificate of Admission to practice in the Middle District of North Carolina will be mailed to you.

**Filing Application for Admission:** For either option, the form must be completed in duplicate and submitted to the Clerk's Office along with a check for \$188.00, made payable to "Clerk, U. S. District Court." Mail the completed admission form, check, and if applicable - your photocopy of the Admission Certificate of the other District - to:

**Greensboro**  
United States District Court  
324 W. Market Street  
Greensboro, NC 27401  
Attn: Attorney Admissions Clerk

**Scheduling Admission Ceremonies:** Each division holds attorney admission ceremonies several times throughout the year. The attorney admission clerk will notify you in writing of the dates of admission.

APPLICATION FOR ADMISSION TO PRACTICE  
IN THE UNITED STATES DISTRICT COURT  
FOR THE MIDDLE DISTRICT OF NORTH CAROLINA

Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_

North Carolina Resident: \_\_\_\_\_ Yes \_\_\_\_\_ No Sex: \_\_\_\_\_ Male \_\_\_\_\_ Female

Graduate of \_\_\_\_\_ Law School, \_\_\_\_\_ (Year)

Admitted to practice in North Carolina \_\_\_\_\_ (Year)

North Carolina State Bar No. \_\_\_\_\_

In good standing with North Carolina Supreme Court \_\_\_\_\_ Yes \_\_\_\_\_ No

Firm Name: \_\_\_\_\_

Office Mailing Name Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

I certify that I have read and am familiar with (PLEASE INITIAL):

- \_\_\_\_\_ the Federal Rules of Civil Procedure.
- \_\_\_\_\_ the Federal Rules of Criminal Procedure.
- \_\_\_\_\_ the Federal Rules of Evidence.
- \_\_\_\_\_ the Local Rules of the U.S. District Court, MDNC.
- \_\_\_\_\_ the North Carolina Code of Professional Responsibility.

Option I: Name and address ) \_\_\_\_\_  
of the member of ) \_\_\_\_\_  
the bar of this ) \_\_\_\_\_  
court moving ) \_\_\_\_\_  
admission: ) \_\_\_\_\_

Option II: Admitted in \_\_\_\_\_ District of North Carolina on  
\_\_\_\_\_ (date) before Judge \_\_\_\_\_ .

Copy of Admission Certificate is attached.

**OATH**

*I do solemnly swear that I have been admitted to practice before the Supreme Court of North Carolina, and that I am a member in good standing of that Court; that I have satisfied each condition for admission to this Court; that to the best of my knowledge and ability, I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will demean myself as an attorney of this Court uprightly and according to law, so help me God.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Certification

Name of Attorney being admitted: \_\_\_\_\_

Date fee paid: \_\_\_\_\_ cash / check Cashier's initials: \_\_\_\_\_

Oath taken before: \_\_\_\_\_ Date admitted: \_\_\_\_\_

Date Certif. issued: \_\_\_\_\_ Name entered on attorney 's roll \_\_\_\_\_

Deputy Clerk: \_\_\_\_\_ Date: \_\_\_\_\_